

## BWIS Meeting Agenda and Minutes – Nov. 15, 2022

1. New board members introduction
2. BWIS questionnaire
  - a. Please fill out soon if you have not yet so we can plan events and cater to interests for FY23
3. Updates from the board
  - a. Membership – Chuyu Liu
    - i. Membership recruitment/renewal emails have been sent out
      1. New members tend to join due to colleagues' recommendations, so get the word out!
      2. Looking for anyone interested in joining Chuyu to help with membership activities
      3. Action Item: Include BWIS pamphlet in new hire package
    - ii. Treasurer
      1. Approval received for the full amount requested for budget and lectures
      2. Action Item: BWIS Pres circulate approved budget to board for review
    - iii. Event participation – Nicole Bernholz
      1. How to capture people attending events?
        - a. Implement sign up or attendance sheet?
    - iv. Plans for thanking members for membership renewals
  - b. Programs
    - i. Awards/Prizes
      1. Marc-Andre Pleier
        - a. Updates on funds
        - b. May need to get creative with funding of awards due to limited funds to the directorates
      2. Goldhaber/Fowler prizes
        - a. Strive to increase number of applicants from previous year.
          - i. Reach out to Stony Brook students.
          - ii. OEP may have a list of schools to reach out to.
          - iii. Social media, Linked-in, etc.
          - iv. Action Item: Jessica G to connect in person with SB students to apply
          - v. Action Item: Megan M to contact chair of Chemistry dept for applicants
    - ii. Networking – Xi Yang
      1. Plan in-person social gathering to promote BWIS
      2. Action Item: Schedule bagel breakfast in coming weeks
      3. Look into scheduling wine and cheese mixer for early next year
  - c. Communications
  - d. Upcoming/Proposed events
    - i. Start scheduling and putting events on BNL calendar
  - e. Other
    - i. The BNL logo is in the redesign phase and will be circulated to board when redesigned
    - ii. BWIS Social Media to interface with BNL social media for promotion of BWIS women of the month potentially